

📘 STATUTORY PROVISIONS FOR COMPANY-RELATED TRANSACTIONS

Pertinent Sections of the Companies Act of Guyana 1991 Regarding a Company's Corporate Obligation of Filing Annual Returns

• Corporate Obligations of Companies: Filing of Annual Returns

a. Statutory Provisions for Filing of Annual Returns for Local Companies

i. Section 153 – Annual Returns to be Made by the Company

This section mandates that every company must file an **annual return** with the Registrar. The return must be made **within 30 days** after the anniversary of the company's incorporation each year. It includes:

- Confirmation of the company's status
- Details of directors and secretary
- Shareholder information

ii. Section 154 – Documents to be Annexed to Annual Returns

Specifies that the annual return must be accompanied by:

- A copy of the company's **financial statements**
- A **certificate of compliance** if applicable

- Any other prescribed documents that reflect the company's financial and operational status

iii. Section 156 – Registrar's Copies

Requires that the Registrar retain copies of all annual returns and annexed documents. These become part of the public record and may be inspected by stakeholders or regulatory bodies.

b. Statutory Provisions for Filing of Annual Returns for External Companies

i. Section 329 – Accounts of the Company

External companies operating in Guyana must file **audited financial statements** annually. These statements must:

- Reflect the company's operations in Guyana
- Be submitted within the prescribed timeframe
- Be certified by a qualified auditor

c. Penalties

i. Section 487 – Striking Off the Register

If a company fails to file its annual returns or comply with statutory obligations, the Registrar may **strike the company off the register**. This action:

- Removes the company's legal status
- Prohibits it from conducting business in Guyana
- May be reversed only upon full compliance and payment of penalties



DEEDS & COMMERCIAL REGISTRIES AUTHORITY

www.dcra.gov.gy

Commercial Registry
Registrar: 225-4374
Deputy Registrar: 225-4296
General Office: 225-4358/4322
Email: commercialregistry@dcra.gov.gy

Deeds Registry
Lot 1 Avenue of the Republic & Charlotte Street
Stabroek, Georgetown
Registrar: 226-3083
Deputy Registrar: 226-8641
General Office: 225-1129
Email: deeds.registry@yahoo.com

Berbice Sub-Registry
Lot 1 Esplanade Road Road, New Amsterdam, Berbice
Assistant Registrar: 333-3410
General Office: 333-3420
Email: reza.manrja@gmail.com

Essequibo Sub-Registry
Supreme Court Building, Suddie, Essequibo Coast
Assistant Registrar: 774-4142
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